

# **Release Notice: SACPA Reporting Information System Version 2.0**

**Release Date: January 7, 2002**

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On January 7th, the California Department of Alcohol and Drug Programs (ADP) will install SACPA Reporting Information System version 2.0.

SACPA Reporting Information System Version 2.0 includes:

- Automation of the County Expenditure Report
- Automation of Client Counts for Other Services and Waiting List

## **Automation of the County Expenditure Report**

The County Expenditure Report will function much like the County Fiscal Plan module. The new module will allow users to perform the following actions:

- add a new County Expenditure Report for fiscal periods of July 1 to December 31 and July 1 to June 30.
- update an existing County Expenditure Report
- delete a County Expenditure Report
- change a County Expenditure Report's status between 'Draft', 'County Submitted' and 'ADP Received'

## County Expenditure Reporting Requirements

Data elements required for the Expenditure Reports are:

Entity Types for	Expenditures	
Drug Treatment	Direct Services	Administrative Activities
Other Service	Direct Services	Administrative Activities
Criminal Justice	Direct Services	Administrative Activities

Service/Activity expenditure amounts are not required to be broken down between Direct Services and Administrative Activities. The required reporting data elements are listed below:

<b>Services</b>
<b>Drug Treatment</b>
<b>Non-Residential/Outpatient</b>
Treatment/Recovery - No Meds
Treatment/Recovery - Methadone, LAAM, or Other Meds Prescribed
Day Program-Intensive
Detoxification - No Meds
Detoxification - Methadone, LAAM, or Other Meds Prescribed
<b>Residential Detoxification (Hospital)</b>
Detoxification (Non-Hospital) - No Meds
Detoxification (Non-Hospital) - Methadone, LAAM or Other Meds Prescribed
Treatment/Recovery - No Meds
Treatment/Recovery - Methadone, LAAM or Other Meds Prescribed
<b>Other Services</b>
Literacy Training
Family Counseling
Vocational Training
Other Client Services
<b>Case Management Activities</b>
Referral/Assessment
Placement
Court Monitoring
Supervision
Miscellaneous Activities

## **Automation of the Other Services Client Counts**

The Other Services Client Counts and Waiting List module will function much like the County Fiscal Plan module. The new module will allow users to perform the following actions:

- add a new Other Services Client Counts and Waiting List Report for fiscal periods of July 1 to December 31 and July 1 to June 30.
- update an existing Other Services Client Counts and Waiting List Report
- delete an Other Services Client Counts and Waiting List Report
- change an Other Services Client Counts and Waiting List Report's status between 'Draft', 'County Submitted' and 'ADP Received'

## **Other Services Client Counts Reporting Requirements**

Other Services Client Count reporting requirements mirror the data required for drug treatment currently collected by CADDs and DATAR. Client Count data must be tracked by Other Services type: Literacy Training, Family Counseling, Vocational Training and Other Client Services, and by Case Management type: Referral Assessment, Placement, Court Monitoring, Supervision, and Miscellaneous Case Management.

<b>Client Characteristics</b>	<b>Literacy Training</b>	<b>Family Counseling</b>	<b>Vocational Training</b>	<b>Other Client Services</b>
<b>Total Clients</b>				
<b>Gender</b>	<b>Literacy Training</b>	<b>Family Counseling</b>	<b>Vocational Training</b>	<b>Other Client Services</b>
Male				
Female				
<b>Children Under 18</b>	<b>Literacy Training</b>	<b>Family Counseling</b>	<b>Vocational Training</b>	<b>Other Client Services</b>
Yes				
No				
<b>Age at Admission</b>	<b>Literacy Training</b>	<b>Family Counseling</b>	<b>Vocational Training</b>	<b>Other Client Services</b>
18-20				
21-25				
26-30				
31-35				
36-40				
41-45				
46-50				
51-55				
56-60				
61-65				
Over 65				
<b>Race</b>	<b>Literacy Training</b>	<b>Family Counseling</b>	<b>Vocational Training</b>	<b>Other Client Services</b>
White				
Black/African-American				
American Indian				
Alaskan Native				
Asian Indian				
Cambodian				
Chinese				
Filipino				
Guamanian				
Hawaiian				
Japanese				
Korean				
Laotian				
Samoan				
Vietnamese				
Other Asian				
Other Race				
<b>Ethnicity</b>	<b>Literacy Training</b>	<b>Family Counseling</b>	<b>Vocational Training</b>	<b>Other Client Services</b>
Not Hispanic				
Mexican/Mexican American				
Cuban				
Puerto Rican				
Other Hispanic/Latino				
<b>Referral Source</b>	<b>Literacy Training</b>	<b>Family Counseling</b>	<b>Vocational Training</b>	<b>Other Client Services</b>
SACPA Court/Probation Referrals				
SACPA Parole Referrals				
<b>Living Arrangement at Admission</b>	<b>Literacy Training</b>	<b>Family Counseling</b>	<b>Vocational Training</b>	<b>Other Client Services</b>
Homeless				
Dependent Living				
Independent Living				
<b>Pregnant at Admission</b>	<b>Literacy Training</b>	<b>Family Counseling</b>	<b>Vocational Training</b>	<b>Other Client Services</b>
Yes				
No				
<b>Notes</b>				

Client Characteristics	Referral/ Assessment	Placement	Court Monitoring	Supervision	Misc. Case Management
<b>Total Clients</b>					
<b>Gender</b>	<b>Referral/ Assessment</b>	<b>Placement</b>	<b>Court Monitoring</b>	<b>Supervision</b>	<b>Misc. Case Management</b>
Male					
Female					
<b>Children Under 18</b>	<b>Referral/ Assessment</b>	<b>Placement</b>	<b>Court Monitoring</b>	<b>Supervision</b>	<b>Misc. Case Management</b>
Yes					
No					
<b>Age at Admission</b>	<b>Referral/ Assessment</b>	<b>Placement</b>	<b>Court Monitoring</b>	<b>Supervision</b>	<b>Misc. Case Management</b>
18-20					
21-25					
26-30					
31-35					
36-40					
41-45					
46-50					
51-55					
56-60					
61-65					
Over 65					
<b>Race</b>	<b>Referral/ Assessment</b>	<b>Placement</b>	<b>Court Monitoring</b>	<b>Supervision</b>	<b>Misc. Case Management</b>
White					
Black/African-American					
American Indian					
Alaskan Native					
Asian Indian					
Cambodian					
Chinese					
Filipino					
Guamanian					
Hawaiian					
Japanese					
Korean					
Laotian					
Samoan					
Vietnamese					
Other Asian					
Other Race					
<b>Ethnicity</b>	<b>Referral/ Assessment</b>	<b>Placement</b>	<b>Court Monitoring</b>	<b>Supervision</b>	<b>Misc. Case Management</b>
Not Hispanic					
Mexican/Mexican American					
Cuban					
Puerto Rican					
Other Hispanic/Latino					
<b>Referral Source</b>	<b>Referral/ Assessment</b>	<b>Placement</b>	<b>Court Monitoring</b>	<b>Supervision</b>	<b>Misc. Case Management</b>
SACPA Court/Probation Referrals					
SACPA Parole Referrals					
<b>Living Arrangement at Admission</b>	<b>Referral/ Assessment</b>	<b>Placement</b>	<b>Court Monitoring</b>	<b>Supervision</b>	<b>Misc. Case Management</b>
Homeless					
Dependent Living					
Independent Living					
<b>Pregnant at Admission</b>	<b>Referral/ Assessment</b>	<b>Placement</b>	<b>Court Monitoring</b>	<b>Supervision</b>	<b>Misc. Case Manage.</b>
Yes					
No					

The system will also collect data on waiting lists. Wait List data must be broken down by the Other Service Type: Literacy Training, Family Counseling, Vocational Training, Other Services.

The questions are listed below:

Other Services	Literacy Training	Family Counseling	Vocational Training	Other Client Services
Number of SACPA clients served who spent zero (0) days on a waiting list				
Total number of SACPA applicants on the waiting list at any time during the reporting period				
Number of SACPA applicants on waiting list on last day of reporting period				
Number of SACPA applicants served from the waiting list during the reporting period				
Days that SACPA applicants served spent on waiting list				
1-6 days				
7-13 days				
14-20 days				
21-30 days				
31-60 days				
Over 60 days				
Of total SACPA applicants, how many were:				
Referred From Parole				
Referred From Court/Probation				
Notes:				

For questions on how to use or access the SACPA Reporting Information System, please call the ADP's Automation Help Desk at (877) 517-3329 or email [SACPA@adp.state.ca.us](mailto:SACPA@adp.state.ca.us).